



COVENANT CLASSICAL SCHOOL  
IN ALL THINGS CHRIST PREEMINENT

November 1, 2019

Dear Covenant Families,

Covenant desires for as many families as possible to benefit from our classical, Christ-centered education. Accordingly, our tuition structure takes into account the financial assistance needs of some of our families by assigning a portion of our tuition revenue to be disbursed as tuition assistance awards. New this year, we will use the FACTS Grant & Aid program to assist in the equitable allocation of those funds. These annually-budgeted tuition assistance funds are awarded to qualifying families on a first-come, first-serve basis prior to deadlines.

The [link to apply for the 2020-2021 FACTS Grant & Aid](#) award will open on **November 1, 2019**. Following the timeline below will ensure that we can communicate your *preliminary* Grant & Aid tuition assistance award prior to Covenant's returning student re-enrollment deadline of **January 17, 2020**.

**DEADLINE DATES FOR THE 2020-2021 TUITION ASSISTANCE APPLICATION PROCESS:**

**November 22, 2019**- Last day for online application submission to FACTS Grant & Aid.

**December 31, 2019** - Preliminary awards will be communicated to families prior to re-enrollment deadline

**January 17, 2020** - Deadline to re-enroll at Covenant and waive the \$500 re-enrollment fee

**March 16, 2020** - Deadline for FACTS Grant & Aid receipt of official **2019** tax documentation for verification processing

**April 10, 2020**- Final awards based on tax verification will be available

**April 17, 2020** - Deadline to opt out of contract in writing if final award is less than preliminary award

**PLEASE READ THE FOLLOWING INFORMATION REGARDING THE TUITION ASSISTANCE PROGRAM AT CCS:**

**\$35 Fee** – Administrative fee collected by FACTS Grant & Aid to manage our financial aid program. This cost is per family, not per student. There are no additional fees collected by Covenant for this process.

**Award Basis:** Consideration of financial aid is only based on the Option 1 Tuition amount per grade AFTER the 10% deposit has been taken out. The Grant & Aid award does NOT include funds to pay for the *tuition deposit*, the *facility fee* or the *senior trip portion* of tuition (Senior trip is included in the published tuition rates for 8 -12<sup>th</sup> grades only). The senior trip and the deposit are deducted before the award percentage is applied. Covenant

financial aid cannot be higher than 50% of the cost of tuition remaining after paying the deposit and fees. The facility fee will be billed to your account in full after enrollment is processed.

**Preliminary Award** – The first tuition assistance award based on estimated financial information provided by the family since some of the tax information is not yet available and estimates are used to fill out the application. The preliminary award is communicated in December and *must be verified* by tax documentation before it becomes final and applied to your tuition account.

**It is very important to provide the most accurate estimates possible in the preliminary process.**

**Final Award** – The final tuition assistance award based on verified financial information as supported by official tax documentation. The final award will be determined by **April 10, 2020**. The final award may be less, the same, or more than the preliminary award.

**Scenario 1: Final Award is less than Preliminary Award** – You will be given until **April 17, 2020** to cancel your tuition contract with the school based on the lower financial aid being offered. If you do not communicate in writing your desire to be released from your contract during that time you will be re-enrolled and your contract will be considered accepted at the final award level.

**Scenario 2: Final Award the same or higher than Preliminary Award** – Final award will be applied to your contract.

**Please note that failure to provide official tax documentation to FACTS by the March 16, 2020 deadline** will result in the cancellation of your financial aid application and you will be responsible for the *full tuition* contract cost for your student(s) for the next year.

Please schedule these deadlines into your calendar and plan accordingly to get your income taxes done early so that all documentation can be uploaded to FACTS by the **March 16, 2020** deadline. Please feel free to contact me with any questions. I am more than happy to assist you through the process. The help number on the FACTS website is also very helpful should you need assistance during times that I am not available.

Sincerely,



Aimee Sapp  
Finance Coordinator  
817-820-0884